



“LABORATORY MANAGEMENT SYSTEM POLICY”

Highnoon Laboratories Ltd. is committed to deliver uncompromised quality products by ensuring quality assurance and quality control tests at various stages and deliver as per client and customer satisfaction. In order to meet this commitment, Highnoon Laboratories have provided sufficient resources to Quality Control Lab, while making sure that following are implemented and maintained at all stages:

- 1.0 Impartiality of tests being performed and their results is considered the paramount principle, and reporting structure of the QC Lab reflects its implementation, and prevention of risks which may compromise it.
- 2.0 Confidentiality of information associated with samples, parent organization, internal customer and test results is protected through appropriate risk treatment measures and through authorization of personnel.
- 3.0 Access Control measures are deployed at QC Lab to prevent unauthorized access to facilities, data and information.
- 4.0 Availability of competent human resource, with sufficient qualification, training and experience to meet test performance and reporting requirements.
- 5.0 Availability of required equipment and facilities, with maintenance and calibration services from approved suppliers to prevent errors and deviations in test performance and results.
- 6.0 Sufficient resources for containment of nonconformities, their investigation to identify the source of occurrence, and resources to take appropriate corrective and preventive actions.
- 7.0 Availability of opportunities for designated personnel of QC Lab, to raise their level of competence through internal and external trainings.

Saleem Akhtar

Executive Director Quality Operation