



“IMPARTIALITY AND CONFIDENTIALITY POLICY”

Quality Control Laboratory is the part of legal entity of Highnoon Laboratories Limited and is committed to ensure impartiality and confidentiality in performing laboratory activities. Top Management of Quality Control Lab has ensured availability of sufficient resources to protect impartiality and confidentiality measures associated with organizational requirements, test performance and laboratory activities which can have direct or indirect effect on quality of performance and reporting.

Quality Control Laboratory ensures prevention of actions leading to violation of impartiality and confidentiality through clear and transparent reporting of processes, roles and responsibilities. In addition, laboratory communicates the importance of impartiality and confidentiality through regular awareness and communication to employees, third party suppliers and our stakeholders and ensures that in all activities impartiality and confidentiality is maintained without allowing commercial, financial or other pressure.

Quality Control Laboratory has also ensured access controls for protection of information deemed confidential, especially information associated with customer's details, customer's assets, and customer's test results. In addition, employees and third-party suppliers with access to lab and its data, are required to agree with Impartiality and Confidentiality Agreement before provision of authorization.

Quality Control Laboratory has risk management system in place to identify risks to impartiality and confidentiality and to eliminate or minimize identified risks.

Quality Control Laboratory have to abide by all the policies, laboratory activities including applicable rules, procedures and regulations of Highnoon Laboratories Limited during and after service, and company has privilege to execute legal actions in case of any disclosure or deviation from the policy

Saleem Akhtar

Executive Director Quality Operation